Limited Search & Hire Workflow (in PageUp) Processor Initiates Request in Hire Request **Processor** issues Online Offer PageUp Submitted If the position is new or is a repurposing of an existing position, the processor or DH/ Director should contact their HR Specialist first to discuss the position. Head/Director Department Approves Search Approves Hire Request Request (AVP, VP, Dean) **Division Head** Ápproves Search Approves Hire Request Request Institutional Approves Approves Hire Request for a Request Limited Search Budget Approves Search Request President and Ápproves Search Approves Hire Request Request Approves Search Approves Hire Job Posted Request Request