TSI Workflows HR reviews TSI form and approves/denies request. HR Æ can also edit compensation or target classification to approve DH/Director and HR the request. Specialist discuss general need for a HR provides the completed TSI **Temporary Salary** form to DH/Director. Increase (TSI). HR Head/Director Department sends TSI Form to DH/Director completes DH/Director. their section of the TSI form and creates list of duties the employee will assume in this TSI role. DH/Director and Employee discuss the TSI DH/Director and employee request. Employee signs discuss TSI approval/denial. form and provides their resume. Employee